



Will your troop be on time?
Enter your Troop into a drawing for a
Movie Night Gift Basket worth \$100.00
**PLUS every Girl Scout in the Troop will receive
the On Time Patch!**

Teaching girls the importance of deadlines and being **On Time** is an important life lesson. Getting the girls involved in the deadlines and time frames of the Cookie Sale will help to keep everyone in the troop, including Girl Scouts, parents, volunteers and leaders on track to a successful sale. Girl Scouts—Dakota Horizons encourages ALL troops to get involved with this years “ON TIME CHALLENGE!” Complete the “On Time” Check List and include it with the paperwork turned into your Service Units CSC or email the checklist to cookies@gsakotahorizons.org by April 2nd.

If all requirements are completed correctly and **TIMELY** each girl in your troop will receive the “On Time” patch to congratulate them for being on time and following deadlines. Your Troop will also be entered into a drawing for a Movie Night Gift Basket worth \$100.00! Four Troops will be drawn.



On Time Requirements:

- Product Sales Permission Form completed and turned into council with every Girl Scout Registration.
- Troop Leaders enter each girls orders in Snap (MUST have girl’s first and last name entered and spelled correctly).
- All cookie cupboard transfers are entered into Snap to a designated girl.
- All recognition orders entered into Snap by **March 28, 2012.**
- Troops paperwork, full amount \$ due to council, troop deposit slips w/Service Unit and Troop # due to CSC by **March 29, 2012.**



ON TIME CHALLENGE Troop Cookie Sale Checklist

GSDH encourages ALL Troops to get involved with this years **"ON TIME CHALLENGE!"** Complete this "On Time" check list and include it with your paperwork to your Service Units CSC.

If all requirements are completed correctly and ON TIME, each girl selling in your Troop will receive the 2012 "On Time" Patch with her recognitions and your Troop will be entered into a drawing for a Movie Gift Basket worth \$100.00! 4 Troops will be drawn.

On Time Requirements (check off when completed):

- GSDH Product Sales Parent Permission Form signed and on file with Headquarters for every girl in the troop selling cookies by **January 1, 2012.**
- Using the login and password provided by your CSC, update your leaders contact information in Snap and set up each girl selling in the system using her full name by **February 1, 2012.**
- Enter your troop's Initial cookie order into Snap and commit by **January 24, 2012.**
- Complete all cookie cupboard girl transfers for your troop in Snap by **March 27, 2012.**
- Enter your troop's recognition order in Snap and commit by **March 28, 2012.**
- From your Snap report, prepare the amount due to council, make sure Service Unit name and troop # is on the checks, make a copy of any deposits made into the Troop bank account by **March 27, 2012.**
- Turn in this form, Snap Troop Balance Summary, checks payable to GSDH and troop deposit receipts to CSC by **March 28, 2012.**

Service Unit Name: _____

5 Digit Troop Number: _____ # of Girls _____

Troop Leader Name: _____

Troop Leader Email: _____

Please complete ALL requirements to be entered in the "On Time" challenge drawing. Hand in this form along with your money and paperwork to your CSC by **March 29, 2012** or you can email this form to cookies@gsdakotahorizons.org.