

SNAP Troop to Girl Transfer

The cookies on the attached receipt will be transferred to your troop within 12 hours. To ensure the appropriate girl in your troop gets credit for these cookies, you must go into the Snap system and create a transfer order from the troop row to the girl's row by doing the following:

- Login to Snap at www.abcsnap.com
- Under "Cookies" on the top click "Transfer Orders"
- Select "Troop to Girl Transfer" from the transfer type drop-down box.
- Click on the transfer listed in the "From my Troop" box.
- A box will pop up stating "This transfer is for girl orders & will impact the girls balance amount." Enter the "quantity" you are transferring to the girl. Click "OK".
- Click on the girl you are transferring to in the "To Girl" box. The girl's total # of boxes should be updated to her new total. Click "save" to save the transfer.
- Contact your Service Unit's Cookie Sale Coordinator if you need help making this transfer at:_____

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